

Wilde Lake Middle School Performing Arts Boosters Meeting Minutes

October 3, 2019 7:00pm

Approved 11/11/2019

Attendance

Performing Arts Boosters Offers/Liaisons		
President	Suzanne Greenfield	Present
Vice President	Melissa Gray	Present
Secretary	Meg Yarbrough	Present
Treasurer	Karen Pang	Present
Chorus Liaison	Melanie Facchiano	
Band Liaison	Kara Lampasone	
Orchestra Liaison	Amy Gomez	
Theater Liaison	Melissa Gray	Present
Attendees		

Welcome and Introductions

- Meeting was called to order at 7:10 pm

Approval of Meeting Minutes

- The June 25, 2019 minutes were re- reviewed with changes made by Sharon Barnes. Meg Yarbrough moved that the minutes be approved. Karen Pang seconded. The motion was carried.
- The September 19, 2019 minutes were reviewed. Suzzane Greenfield moved that the minutes be approved. Melissa Gray seconded. The motion was carried.

President's Report

- Suzanne will talk to Ann Yetter about putting meeting information in the WLMS newsletter. She will also let Mr. Rattay know so that he can also push the Boosters during school events.
- Meg called the Village Centers about sending letters and then having Suzanne placed on Agenda when they have the next meeting. Village Centers: Wilde Lake, Hickory Ridge and TownCenter
- Need a Band Liaison
- Remainder Liaisons should ask if their groups have specific budget needs.

Treasurer's Report

- Karen Pang reported that audit done by Rehab Abdaliah, Amber Coleman and Karen Pang. The audit was concluded with no issues.
- Karen received shared Google Docs issues from Tagett Sullivan. She will forward them to the rest of the Board.
- Melissa gave Karen registration money from registration of Boosters.
- Currently the budget is still a hard copy. Karen working to get the budget on a soft copy.
- Budget currently has a cushion of \$15,000.00.
- Received budget requests from Mr. Messick.
 - Possibly to help fund his request for flute education workshop can move from the Chelsey Green & the Green Workshop
 - Another possibility is the Special Instruction budget from last year was \$406 but only \$127 was spent.
 - Need to clarify some of the things that Mr. Messick has requested.

Fundraisers

- Does Starbucks in Barnes & Noble do Restaurant Nights? Karen Pang will follow up.
- Need a formal letter to request funds from Village Boards, possibly businesses in the Wilde Lake Village, Kimco and local music stores. Meg Yarbrough will come up with some templates for donation requests as well as thank you letters.
 - Village Boards of Hickory Ridge, Towncenter and Wilde Lake
- Barnes & Noble Fundraiser
 - Looking Barnes & Noble Contract signed for December 5,2019 from 6:00 - 10:00pm.

Vice President's Report

- Melissa has established a Boosters Membership spreadsheet.
- Melissa will also be the WLMS Website Administrator. She will give Meg Yarbrough rights to add approved minutes so they are available for the General Boosters to read.
- Melissa will contact Sharon Barns for last year's membership information and how to use Paypal so members can sign up on-line.

Things to Do

- Meg will make a large WLMS Boosters email list. Melissa Grey will send the Membership database.
- Meg will read through 2018-2019 minutes to see if there is specific mention of the cabinets Mr. Hrico requested and the spotlight for theater.

Transition

- Karen Pang, Suzanne Greenfield, Rehab AbdAllah and Sharen Barnes will meet on October 9, 2019 at 1:30pm to change bank account over. Signatures on account will be Suzanne Greenfield, President and Karen Pang, Treasurer. Plan to meet at PNC Bank with 3 sets of the latest WLMS Booster Meeting Minutes.

Issues

- Make sure the Corporate sponsors are listed on all programs
 - Band
 - Chorus
 - Orchestra
 - Theater

Adjournment

- Plan to have General Boosters meeting on November 11, 2019 from 7:00 - 8:00pm. Suzanne Greenfield will reserve room and talk to Mr. Rattay.
- Plan to advertise the November General Boosters with group email and newsletter.
- The meeting adjourned at 8:15pm